



Executive Committee Minutes

1:00 – 3:00 p.m.

**Go-To Meeting, 1st Floor Conference Room, Walt Sullivan Building
Helena, Montana
December 13, 2012**

BOARD MEMBERS PRESENT: Marty Copps, Chair; Pam Bucy (Keith Kelly Designee); Dave Crum; Mike McGinley; Pat Wise (Evan Barrett's Designee)

BOARD MEMBERS ABSENT: Mike Grove

STAFF: Leisa Smith, Kali Wicks

GUESTS: Adam de Yong

Welcome and Introductions

Chair Marty Copps called the meeting to order at 1:05. She welcomed Committee members and guests.

Roll call, Housekeeping, and Meeting Documents

Kali Wicks conducted roll call establishing a quorum, addressed housekeeping items, and reviewed meeting materials. Chair Copps explained the committee conducts business under Roberts Rules of Order.

Agenda

Chair Copps reviewed the Agenda. Mr. Crum made a motion to approve the agenda as amended. Ms. Wise seconded the motion. Motion carried.

Minutes

Chair Copps reviewed past meeting minutes from September 5, 2012. No changes or additions were made. Ms. Wise made a motion to approve the minutes. Mr. Crum seconded the motion. Motion carried.

I. State Plan Update

State Workforce Investment Board Director Leisa Smith updated the Executive Committee regarding the progress of the State Plan, which was submitted in September. The federal

government will respond before Dec. 31st. Initial comments from our regional representative in Dallas were extremely positive with regard to the format and thorough content.

Ms. Smith related that the WIA Unit within the Workforce Services Division has started negotiations of Performance Measures with the Federal Department of Labor for PY13, and final results should be available next week.

Mr. Crum made an inquiry as to funding and possible cuts regarding the fiscal cliff, and Commissioner-Elect Pam Bucy (Keith Kelly's Designee) responded that the Legislative Fiscal Analysts and Department's Fiscal Analysts are putting together a memo outlining how sequestration will affect the Department and the SWIB, and will pass these documents along via the SWIB staff when they are completed.

II. One-Stop Re-Certification Approval

WIA Chair Mike McGinley called into the meeting at this time to carry forward a motion from the WIA Committee to recommend recertification of all 19 One-Stop Workforce Systems by the SWIB. Mr. McGinley gave a brief overview of the process (see <http://swib.mt.gov/ArchivedMeetings.asp> for prior meeting minutes) and asked for a motion to approve all One-Stop Recertification Applications. At this time, Chair Copps clarified with Mr. McGinley that the entire State of Montana is covered by One-Stop services. Ms. Smith added that the 19 One-Stop Workforce Systems do cover all regions of the state, ensuring service state-wide. Ms. Wise moved the motion to approve all applications, which was seconded by Ms. Bucy. With no public comment, the motion carried unanimously.

Following the vote, Mr. Crum asked about One-Stop Systems and the data that is collected from them to determine their effectiveness. Ms. Smith discussed the monitoring data that is collected by the One-Stop recertification process, the federally required data gathered by the WIA Unit during their monitoring, and data that is gathered via customer service surveys by individual centers.

III. Next Steps

Mr. McGinley reminded the committee that the next meeting for the State Workforce Investment Board will be held in Helena on January 24, 2013. Committee meetings for the Lifelong Learning and Sector Strategies groups will be held on the 23rd.

With no further discussion Chair Copps adjourned the meeting at 1:37.